

ADMINISTRATIVE ADVISORY BOARD MINUTES
HARVESTDOWNTOWN
July 16, 2008

Present: Bob Trempert, April Kieu, Richard Lujan, Steve Davis, Loren Lauvray, and Marty Schneider

Absent: Johnnie Hancock, Cindy Meinert, Brian Houghtaling, Eddie Swanson, and Mary Lou Gordon

Opening Prayer: Marty opened the meeting in prayer.

Minutes: The minutes from the June 2008 meeting were reviewed.
The minutes were adopted as presented.

Financial Report: The financial reports for June and year-to-date were reviewed.
General Giving: \$23,186
Expenses: \$14,118

The financial reports were adopted as presented. M/S/C 16/08

Giving to the General Fund was very good for June, and giving for the GCF emphasis in May and June was \$10,441. While this is a very good result, there is some concern that not all giving units in the church participated in the special offering for the GCF.

Eddie is communicating with Megan in regards to the student loan fund and the discontinuance of payment by the church as Megan has returned from Mexico. Concern was expressed for her possible need for assistance with the loan payment until she is paid in September.

April prayed for the continued provision of our finances.

Facility Progress: The plans for the remodel are moving through regional planning. We now have 4 of 8 approvals with electrical, mechanical (HVAC), and plumbing waiting for more information from the engineer. The Hazmat does not apply, so we just need three more approvals after the information is submitted. Praise the LORD! The architect will walk the information concerning electrical, mechanical, and plumbing through the departments within the next few days, hopefully. Fire has approved the plans, so that is a "biggie."

Loren prayed for the approval of the permits without any major adjustments to be made, and for safety and wisdom in the new construction process.

Equipment The new keys have evidently frustrated someone who has had a key in the past. One lock was broken, and other doors were pried trying to penetrate the building, all without success. Since this seems to be working, no further action is anticipated on a security system immediately. Some cameras may be installed as funds become available. Marty researched an inexpensive security camera system used by a local merchant. It could be a viable option for the church if the necessity arises.

The sprinkler system is being installed at an anticipated reduced cost. Some salvage is taking place, but a new water source has to be installed for the west locations since the passages under the concrete were not preserved by the city when the walks and drive were put in. The city was supposed to return all sprinklers to working order, and have not followed through at this point. The issue is being followed up with the hope of reimbursement for some of the sprinkler system repair costs.

We still need to purchase new lights for the stage since the others have been loaned to the church. We are waiting on the necessary funds to become available and also need to consider the sanctuary remodel before purchasing and replacing the lights. The current lights could be purchased from the owner, but only at replacement cost. As the lights are used and not all are functioning properly, new lights would be a wiser choice.

Steve prayed for the funds to cover the cost of securing new equipment and other installations to be made.

Circles of Influence: Richard prayed over the lost people in our circles of influence.

Policy Development and/or Changes: No one had any new policies to suggest at this time.

Personnel Matters: Remember Pastor Kurt and his family as he is on his sabbatical through the end of July.

Remember Anthony and his brother who are on a short-term mission's trip to Vietnam. Also, remember Anthony as he is making plans for further schooling and his future.

Pastor Kurt, Terasue, and Cindy Swanson have completed their Masters degrees this summer. The matter was referred to the elders at their next meeting. Concerns about identifying all deserving recognition, appropriate methods or gifts for those being recognized, and the timeline for the actual event were mentioned.

Pray for those who are preaching and taking care of other duties while Pastor Kurt is away.

Prayer for all of our personnel.

Additional Business: The \$75 associated with the purchase of a volleyball net will be reimbursed so the net can be used in place of softball on Sunday nights when attendance is too low for a softball game. The item will be listed under Bridgebuilding/Community Activities in the budget. M/S/C 17/08

A welcome back lunch for Kurt is planned for Sunday, August 3rd, after church. The deacons have secured Easy Street Café to cater the event (the same restaurant used for the annual meeting). Gay Houghtaling and Jolleen Oleson are helping with the event. The lunch will be announced on Sunday mornings, and the congregation will be encouraged to invite non-members who have been a part of Kurt's ministry in the past. The goal is to have a full house to welcome Kurt and encourage him on his first week back from sabbatical.

Next Meeting: Tuesday, August 5, 2008 at 7:00 p.m.

Adjournment: The meeting adjourned at 8:23 p.m.

Respectfully submitted,

April J. Kieu