

ADMINISTRATIVE ADVISORY BOARD MINUTES
HARVESTDOWNTOWN
August 5, 2008

Present: Bob Trempert, April Kieu, Richard Lujan, Johnnie Hancock, Cindy Meinert, Marty Schneider, and Eddie Swanson

Absent: Brian Houghtaling, Steve Davis, Loren Lauvray, and Mary Lou Gordon

Opening Prayer: Marty opened the meeting in prayer.

Minutes: The minutes from the July 2008 meeting were reviewed.
The minutes were adopted as presented.

Financial Report: The financial reports for July and year-to-date were reviewed.
General Giving: \$13,110
Expenses: \$15,949
Eddie reported that July historically has lower giving levels while November and December typically have higher levels of giving.

The financial reports were adopted as presented. M/S/C 18/08

Cindy prayed for the continued provision of our finances.

Facility Progress: The plans have moved through regional planning. The general permit was granted, and the framing adjustments were made, framing is ready for inspection. The electricity, plumbing, and HVAC guys have to pick up their permits and call for inspections. We are having problems with High Country Heating and Cooling in getting responses from Tim. As soon as Monty Kyle has the inspections complete, he will start the insulation and sheet rock. The sheet rock will all be delivered tomorrow and put in the basement in order to beat the price increase to take place on Monday. Monty has appointments tomorrow morning with the door and window people. Windows are to be replaced throughout the annex. They are to be double hung so they can open from the top as requested by the Admin Board. Other details were included in the e-mail sent earlier.

Johnnie recommended Liberty Door and Sash for quality and affordable windows. He will get relevant information to Bob to be forwarded to Monty Kyle for price comparisons.

Confirmation of the e-mail action to accept Monty Kyle's proposal. M/S/C 19/08

Johnnie prayed for the workers to pick up their permits and call for the inspections at the earliest possible date and also prayed for safety and wisdom in the new construction process.

Equipment All doors need to be checked and locked whenever we are in the building or passing by. A homeless person has been found sleeping in the basement on at least two occasions. It is important to check the door at the top of the staircase to the basement on the east side of the building. The locks on the east door will be changed to match the other new locks throughout the building.

The sprinkler system has been installed, but the pressure is still too low for the sprinklers to be used during the day. Carlos Vazquez changed the pressure regulator and took other actions in conjunction with the city utilities to increase the flow, but it is

apparently impossible without installing a new line for the supply from the street. The line evidently is a one-inch galvanized line that has corroded over the decades and is nearly closed off. Monty Kyle has been asked to work with the plumber to see how they might replace the line.

We still need to purchase new lights for the stage since the others have been loaned to the church.

Eddie prayed for the new water line and the securing of new equipment and other installations to be made.

Circles of Influence: We prayed over the lost people in our circles of influence.

Policy Development and/or Changes: No one had any new policies to suggest at this time.

Personnel Matters: Pastor Kurt is back!

There are no new personnel needs that have been made known. Pastor Bob and Marilyn will be traveling to Ohio for the dates of August 8 – 18.

April prayed for all of our personnel.

Additional Business: No additional business at this time.

Next Meeting: Tuesday, September 9, 2008 at 7:00 p.m.

Adjournment: The meeting adjourned at 8:23 p.m.

Respectfully submitted,

April J. Kieu